

Huron Perth Public Health
BOARD OF HEALTH

**West Gore Site
Multipurpose Meeting Rooms**

October 25, 2024

AGENDA

Membership Invited: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County)
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative)
Paul Robinson (Provincial Representative)
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colborne-Wawanosh and Councillor, Huron County)

Staff Invited: Dr. Lauren Hayward, Physician Consultant
Dr. Miriam Klassen, MOH and CEO
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024.

1. **Land Acknowledgement ~ Rhonda Ehgoetz**
"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."
2. **Approval of the Agenda**
Motion for Consideration:
That the Board of Health approve the Agenda for the October 25, 2024, meeting as circulated.
3. **Declarations of Pecuniary Interest**
4. **Closed Session**
Motion for Consideration:
That the Board of Health move into closed session for discussion of:
 - *A personal and identifiable matter (finance and personnel) related to the 2025 Budget.*
5. **2025 Budget – *attached***
Motion for Consideration
That the Board of Health approve the 2025 budget as presented.

6. **Director of Corporate Services Report – Julie Pauli**
 - a. **Statement of Accounts** – period ending August 31, 2024 – **attached**
Motion for Consideration:
That the Board of Health approve the Statement of Accounts for the period ending August 31, 2024
 - b. **Financial Transactions** – August 31, 2024 – **attached**
Motion for Consideration
That the Board of Health approve the Financial Transaction Reports for the period of August 1 – August 31, 2024, in the amount of \$1 437 624.65.
 - c. **MOH Compensation Report**
Motion for Consideration
That the Board of Health direct the Board Chair, Medical Officer of Health, and Director of Corporate Services to sign and submit the report to the Ministry.
 - d. **Bi-annual Mileage Review**
Motion for Consideration
That the Board of Health maintain the current mileage rates for HPPH.
7. **MOH Report – presented by Dr. Lauren Hayward - attached**
Motion for Consideration:
That the Board of Health adopt the Report of the Medical Officer of Health as presented.
8. **Business Arising**
 - a. **1.03.130 Personnel Policies for Non-Union Employees (Finance and Personnel) – attached**
For Information and Approval
That the Board of Health review and approve Board of Health policy 1.03.130 Personnel Policies for Non-Union Employees as presented.
 - b. **BOH Lunch and Service Award Presentations**
For Information Purposes
The Board of Health Luncheon and Service Award Presentations will take place this afternoon at the Brodhagen Community Centre. We will need six presenters for the awards.
9. **New Business**
 - a. **Staff Report – HPPH IPAC Hub – attached**
For Information Purposes
The Board of Health.
 - b. **Board of Health Policies – attached**
 - 1.03.080 IT and IS Policy**
For Information and Approval
That the Board of Health review and approve Board of Health policy 1.03.080 IT and IS policy as presented.
 - 1.09.020 Controlled Acts**
For Information and Approval
That the Board of Health review and approve Board of Health policy 1.09.020 Controlled Acts as presented.
 - 1.09.030 Medical Directives**
For Information and Approval
That the Board of Health review and approve Board of Health policy 1.09.030 Medical Directives as presented.

1.09.040 Child Abuse and Neglect

For Information and Approval

That the Board of Health review and approve Board of Health policy 1.09.040 Child Abuse and Neglect as presented.

1.06.010 Occupational Health and Safety

For Information and Approval

That the Board of Health review Board of Health policy 1.06.010 Occupational Health and Safety, and direct the Board Chair to sign indicating approval.

1.06.030 Incidents, Injuries and First Aid

For Information and Approval

That the Board of Health review and approve Board of Health policy 1.06.030 Incidents, Injuries and First Aid as presented.

1.06.050 Violence and the Workplace

For Information and Approval

That the Board of Health review and approve Board of Health policy 1.06.050 Violence and the Workplace as presented.

1.06.060 Bullying and Harassment and the Workplace

For Information and Approval

That the Board of Health review and approve Board of Health policy 1.06.060 Bullying and Harassment and the Workplace as presented.

10. **Correspondence – *attached***

- a. Sudbury Public Health letter re: New measures to prevent harms to youth from nicotine replacement therapies
 - b. Sudbury Public Health letter re: Support for Ontario to Continue to protect the safety of private drinking water
- Motion for Consideration:

That the Board of Health receive correspondence items for information purposes.

11. **Approval of the Minutes of the October 25, 2024, Board of Health meeting**

Motion for Consideration:

That the Board of Health approve the minutes of the October 25, 2024, Board of Health meeting as presented.

12. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, November 15, 2024**, at the West Gore Site.

13. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of X:XX am.

14. **Public Announcements**

15. **Education Session – IPAC – presented by Michelle Carter, PHN and Dori Taylor, PHN**

RSVP to Melissa Rintoul at 1-888-221-2133 ext. 3256 or mrintoul@hpph.ca if you are unable to attend this meeting.