

Huron Perth Public Health  
**BOARD OF HEALTH**

**West Gore Site  
Multipurpose Meeting Rooms**

**June 14, 2024**

**MINUTES**

**Membership Present:** Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)  
Lesley Biehn (Councillor, City of Stratford)  
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County) joined meeting at 9:39am via Zoom  
George Finch (Mayor South Huron and Councillor, Huron County)  
Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)  
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)  
Cody Sebben (Councillor, City of Stratford)  
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)

**Membership Regrets:** Sheryl Feagan (Provincial Representative)  
Marg Luna (Councillor, Town of St Marys)  
Bob Parker (Provincial Representative)  
Jared Petteplace (Provincial Representative)  
Paul Robinson (Provincial Representative)

**Staff Present:** Dr. Lauren Hayward, Physician Consultant  
Dr. Miriam Klassen, MOH and CEO  
barb Leavitt, Director of Population Health  
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health  
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)  
Tanya Sangster, Director of Community and Family Health  
Christina Taylor, Director of Health Protection

**Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024.**

1. **Land Acknowledgement ~ Marg Anderson**  
*"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."*

2. **Approval of the Agenda**  
Motion for Consideration:  
*That the Board of Health approve the Agenda for the June 14, 2024, meeting as circulated.*

Motion made by: George Finch  
Seconded by: Marg Anderson  
Carried.

3. **Declarations of Pecuniary Interest**  
Item 5b – EFT to BDO - Marg Anderson  
Item 5c – Auditor report from BDO – Marg Anderson

4. **Closed Session**

Motion for Consideration:

*That the Board of Health move into closed session for discussion of:*

- *an update on a matter under litigation, and*
- *labour relations matters,*
- *Personal and identifiable matter.*

Motion made by: Bill Vanstone  
Seconded by: George Finch  
Carried.

Reporting Out of Closed Session

**Matters under Litigation (Risk and Governance)**

The Board of Health received an update on matters currently under litigation.

**Labours Relations Matters (Budget Update, ONA Ratification) (Finance and Personnel)**

Julie Pauli, Director of Corporate Services provided the Board of Health with updates on

1. 2025 Budget
2. ONA ratification

*The Board of Health directed Julie Pauli, Director of Corporate Services, to ratify the ONA Collective Agreement as presented.*

Motion made by: Bill Vanstone  
Seconded by: George Finch  
Carried

**Personal and Identifiable Matter (Risk and Governance)**

The Board of Health received information on a confidential matter.

**Director of Corporate Services Report – Julie Pauli**

- a. **Statement of Accounts** – period ending April 30, 2024

Motion for Consideration:

*That the Board of Health approve the Statement of Accounts for the period ending April 30, 2024.*

Motion made by: Todd Kasenberg  
Seconded by: George Finch  
Carried.

- b. **Financial Transactions** – April 1-30, 2024

Motion for Consideration

*That the Board of Health approve the Financial Transaction Reports for the period of April 1-30, 2024, in the amount of \$1 870 790.91.*

Motion made by: Bill Vanstone  
Seconded by: George Finch  
Carried.

c. **Huron Perth Public Health 2023 Annual Reconciliation Report**

Motion for Consideration

*That the Board of Health approve the 2023 Annual Reconciliation Report.*

Motion made by: Lesley Biehn  
Seconded by: Bill Vanstone  
Carried.

d. **Huron Perth Public Health 2023 Annual Report to the Ministry**

Motion for Consideration

*That the Board of Health approve and direct the Chair, Director of Corporate Services and the Medical Officer of Health/CEO to sign and submit the 2023 Annual Report to the Ministry.*

Motion made by: George Finch  
Seconded by: Lesley Biehn  
Carried.

e. **Annual Confidentiality Agreements & Conflict of Interest Agreements**

Signed copies to be collected – if returning via email please send to mrintoul@hpph.ca

5. **MOH Report – Dr Miriam Klassen**

Motion for Consideration:

*That the Board of Health adopt the Report of the Medical Officer of Health as presented.*

Motion made by: George Finch  
Seconded by: Marg Anderson  
Carried.

6. **Business Arising**

a. **Staff Report – Update to Growing Medicinal Cannabis – Role of Public Health**

For Information Purposes

*That the Board of Health receive the report Staff Report - Update to Growing Medicinal Cannabis – Role of Public Health for information purposes.*

Motion made by: Marg Anderson  
Seconded by: Todd Kasenberg  
Carried.

b. **Staff Report – Immunization for International Students and New Immigrants**

For Information Purposes

*That the Board of Health receive the report Staff Report - Immunization for International Students and New Immigrants for information purposes.*

Motion made by: Todd Kasenberg  
Seconded by: Bill Vanstone  
Carried.

*That the Board of Health direct staff to draft a letter to Health Canada to strengthen the framework to support vaccination of international students and immigrants upon arrival, so that they are fully aware of where they can access recommended vaccines and that the Board authorize the Chair and Medical Officer of Health to sign, and to copy the local MPs, MPPs, Minister of Health and Office of the CMOH.*

Motion made by: Todd Kasenberg  
Seconded by: Bill Vanstone  
Carried.

7. **New Business**

- a. **Staff Report – HPPH Response to 2023 Chief Medical Officer of Health of Ontario (CMOH) Annual Report: Balancing Act: An All-Society Approach to Substance Use and Harms**  
Motion for Consideration

That the Board of Health receive this report for information purposes, and consideration of additional actions, locally and provincially.

Motion made by: Todd Kasenberg  
Seconded by: George Finch  
Carried.

- b. **Staff Report - Canada Prenatal Nutrition Program: Update and Re-Application process**  
For Information Purposes

*That the Board of Health receive the Staff Report – Canada Prenatal Nutrition Program for information purposes and:*

- 1. Write a letter to the Public Health Agency of Canada (PHAC) requesting they reconsider the proposal to maintain Canada Prenatal Nutrition Program (CPNP) funding at 1990's levels for 2026 to 2030, and authorize the Board Chair to sign.*
- 2. Write a letter to our local Huron-Bruce and Perth-Wellington Members of Parliament describing the CPNP program and asking for their support to enhance proposed PHAC funding to more accurately reflect fundamental costs and authorize the Board Chair to sign.*

Motion made by: Bill Vanstone  
Seconded by: Marg Anderson  
Carried.

- c. **Board of Health Meetings in July and August 2024**

Motion for Consideration

That the Board of Health direct staff to cancel the meetings scheduled for the months of July and August in 2024, with the understanding that, in the case of an urgent matter that cannot be dealt with via email, a formal meeting may be called by the Chair.

Motion made by: Lesley Biehn  
Seconded by: George Finch  
Carried.

9. **Correspondence**

- a. SDPH Letter re Support for Bill C322 National Framework for a School Food Program Act  
Motion for Consideration:

*That the Board of Health receive correspondence items for information purposes.*

Motion made by: Marg Anderson  
Seconded by: Bill Vanstone  
Carried.

10. **Approval of the Minutes of the June 14, 2024, Board of Health meeting**

Motion for Consideration:

*That the Board of Health approve the minutes of the June 14, 2024, Board of Health meeting as presented.*

Motion made by: George Finch  
Seconded by: Lesley Biehn  
Carried.

11. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, September 13, 2024**, at the West Gore Site.

12. **Adjournment**

Motion for Consideration:

*That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 11:17 am.*

Motion made by: Marg Anderson

Seconded by: Cody Sebben

Carried.

13. **Public Announcements**

14. **Education Session – Privacy - presented by Christina Taylor, Director of Health Protection and HPPH Privacy Officer**