

Huron Perth Public Health  
**BOARD OF HEALTH**

**West Gore Site  
Multipurpose Meeting Rooms**

**September 13, 2024**

**MINUTES**

**Membership Present:** Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)  
Lesley Biehn (Councillor, City of Stratford)  
Rhonda Ehgoetz (Mayor, Perth East and Warden Perth County) *via Zoom*  
Sheryl Feagan (Provincial Representative)  
George Finch (Mayor South Huron and Councillor, Huron County) *via Zoom*  
Marg Luna (Councillor, Town of St Marys)  
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)  
Bob Parker (Provincial Representative)  
Jared Petteplace (Provincial Representative) *via Zoom*  
Paul Robinson (Provincial Representative)

**Membership Regrets:** Todd Kasenberg, Vice Chair (Mayor, North Perth and Councillor Perth County)  
Bill Vanstone (Deputy Mayor Ashfield-Colborne-Wawanosh and Councillor, Huron County)

**Membership Absent:** Cody Sebben (Councillor, City of Stratford)

**Staff Present:** Dr. Lauren Hayward, Physician Consultant  
Dr. Miriam Klassen, MOH and CEO  
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health  
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)  
Tanya Sangster, Director of Community and Family Health  
Christina Taylor, Director of Health Protection

**Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024.**

**1. Land Acknowledgement ~ Lesley Biehn**

*"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."*

**2. Approval of the Agenda**

Motion for Consideration:

*That the Board of Health approve the Agenda for the September 13, 2024, meeting as circulated.*

Motion made by: Marg Anderson

Seconded by: Marg Luna

Carried.

**3. Declarations of Pecuniary Interest**

Marg Anderson – Item 5b cheque # 27474 and # 28211 to BDO – family conflict

Sheryl Feagan – Item 5b cheque #27289 to Donnelly Murphy and #27886 to Sheryl Feagan – personal conflict

4. **Closed Session**

Motion for Consideration:

*That the Board of Health move into closed session for discussion of:*

- *an update on a matter under litigation (risk and governance), and*
- *two updates on personal and identifiable matters (finance and personnel).*

Motion made by: Bob Parker  
Seconded by: Lesley Biehn  
Carried

The Board of Health reconvened in open session at 10:22am

Reporting Out of Closed Session

**Matters under Litigation (Risk and Governance)**

The Board of Health received an update on the resolution of a legal matter.

**Personal and Identifiable – 2025 Budget Planning (Budget Update, ONA Ratification) (Finance and Personnel)**

Julie Pauli, Director of Corporate Services provided the Board of Health with an update on 2025 budget planning. The Board of Health provided staff with direction.

**Personal and Identifiable Matter (Risk and Governance)**

Dr Klassen provided the Board of Health with an update regarding the Senior Leadership Team.

5. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts** – period ending July 31, 2024

Motion for Consideration:

*That the Board of Health approve the Statement of Accounts for the period ending July 31, 2024.*

Motion made by: Sheryl Feagan  
Seconded by: Paul Robinson  
Carried.

b. **Financial Transactions** – May 1 – July 31, 2024

Motion for Consideration

*That the Board of Health approve the Financial Transaction Reports for the period of May 1 – July 31, 2024, in the amount of \$4 738 301.65.*

Motion made by: Lesley Biehn  
Seconded by: Bob Parker  
Carried.

6. **MOH Report – Dr Miriam Klassen**

Motion for Consideration:

*That the Board of Health adopt the Report of the Medical Officer of Health as presented.*

Motion made by: Sheryl Feagan  
Seconded by: Marg Anderson  
Carried.

7. **New Business**a. **BOH Lunch and Service Award Presentations**For Information Purposes

The Board of Health Luncheon and Service Award Presentations will take place on Friday October 25<sup>th</sup> at the Brodhagen Community Centre. Board members who attend to present awards will receive the names of milestone recipients at the October 11<sup>th</sup> Board of Health meeting.

- Board of Health meeting to be moved to the morning of October 25<sup>th</sup> at the West Gore Office

b. **Board of Health Policies**

- i. **1.02.062 Problem Solving in the Organization (Risk and Governance)**
- ii. **1.03.035 Electronic Monitoring (Finance and Personnel)**
- iii. **1.03.130 Personnel Policies for Non Union Employees (Finance and Personnel)**
- iv. **1.04.010 Privacy Framework (Risk and Governance)**
- v. **1.09.010 Complaints (Risk and Governance)**
- vi. **1.09.050 Adverse Events Involving Risk to Clients (Risk and Governance)**
- vii. **1.09.060 Legal Advice (Risk and Governance)**

For Information and Approval

*That the Board of Health reviewed and approves Agenda Items 7bi, 7bii, 7biv – 7bvii as presented, and Agenda Item 7biii will be brought back to a future meeting.*

Motion made by: George Finch

Seconded by: Marg Luna

Carried.

c. **Medical Officer of Health Performance Review**For Information Purposes

Julie Pauli, Director of Corporate services provided an update on the MOH Performance Review process.

8. **Correspondence**

- a. Executive Council of Ontario: Order in Council re Appointment of Sheryl Feagan
- b. Sudbury Public Health Letter re Support for Bill CSS National Framework for a School Food Program Act
- c. Sudbury Public Health letter re; Physical Literacy for Communities: A Public Health Approach
- d. alPHa letter re: Ontario Public Health Standards Review 2024
- e. MLHU letter re: Support for Bills C-233 and C-223 "An Act to develop a national framework for a guaranteed livable basic income"
- f. alPHa letter re: Ontario Protecting Communities and Supporting Addiction Recovery with New Treatment Hubs

Motion for Consideration:

*That the Board of Health receive correspondence items for information purposes.*

Motion made by: Sheryl Feagan

Seconded by: Lesley Biehn

Carried.

9. **Approval of the Minutes of the September 13, 2024, Board of Health meeting**Motion for Consideration:

*That the Board of Health approve the minutes of the September 13, 2024, Board of Health meeting as presented.*

Motion made by: George Finch

Seconded by: Jared Petteplace

Carried.

10. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, October 25, 2024**, at the West Gore Site.

Board of Health Luncheon and Staff Services Award Presentations will be Friday October 25<sup>th</sup> at the Brodhagen Community Centre

11. **Adjournment**

Motion for Consideration:

*That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 11:04 am.*

Motion made by: Marg Anderson

Seconded by: Paul Robinson

Carried.

12. **Public Announcements**

13. **Education Session – AI - presented by John Miner, Manager of Information Technology**