

Huron Perth Public Health  
**BOARD OF HEALTH**

West Gore Site  
Multipurpose Rooms

March 14, 2025

**AGENDA**

**Membership Invited:** Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)  
Lesley Biehn (Councillor, City of Stratford)  
Sheryl Feagan (Provincial Representative)  
George Finch (Mayor South Huron and Councillor, Huron County)  
Todd Kasenberg, Vice-Chair (Mayor, North Perth and Councillor Perth County)  
Marg Luna (Councillor, Town of St Marys)  
Bernie MacLellan, Chair (Mayor Huron East and Councillor, Huron County)  
Bob Parker (Provincial Representative)  
Jared Petteplace (Provincial Representative)  
Paul Robinson (Provincial Representative)  
Cody Sebben (Councillor, City of Stratford)  
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)  
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

**Staff Invited:** Dr. Lauren Hayward, Physician Consultant  
Dr. Miriam Klassen, MOH and CEO  
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health  
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)  
Tanya Sangster, Director of Community and Family Health  
Christina Taylor, Director of Health Protection

**Note:** Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024 and January 2025.

**Approved minutes of February 14, 2024 Board of Health Meeting *attached* for information purposes.**

1. **Land Acknowledgement ~ Marg Luna**  
*"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."*
2. **Approval of the Agenda**  
Motion for Consideration:  
*That the Board of Health approve the Agenda for the March 14, 2025 meeting as circulated.*
3. **Declarations of Pecuniary Interest**
4. **Director of Corporate Services Report – Julie Pauli**
  - a. Statement of Accounts – January 2025 – ***attached***  
Motion for Consideration:  
*That the Board of Health approve the Statement of Accounts for the period ending January 31, 2025.*
  - b. **Financial Transactions – January 1-31, 2025 – *attached***  
Motion for Consideration  
*That the Board of Health approve the Financial Transaction Reports for the period of January 1-31, 2025, in the total amount of \$1 097 007.81.*

- c. **HR Metrics**  
For information purposes
  - d. **ASP – attached**  
Motion for Consideration  
*That the Board of Health approve the Annual Service Plan (ASP) as presented and direct the Chair, Medical Officer of Health/CEO, and Director of Corporate Services to sign and submit to the Ministry of Health.*
  - e. **Mileage**  
Motion for Consideration  
*That the Board of Health approve the maintenance of the current rate of mileage (\$0.68/km).*
5. **MOH Report – Dr Miriam Klassen** – there will not be a written report for the February BOH
6. **Measles Update – Dr Miriam Klassen/Dr Lauren Hayward**
7. **Business Arising ~ none**
8. **New Business**
- a. **Staff Report - Establishing an Ontario Rural Road Safety Program – Tanya Sangster – attached**  
Motion for Consideration
    1. *Move to support the Establishment of an Ontario Rural Road Safety Program via a partnership between Ministry of Transportation, Ontario Good Roads Association and local municipalities as proposed and coordinated through Ontario Good Roads Association; and*
    2. *Communicate its support by sending correspondence to The Premier of Ontario and cc: Minister of Transportation; Minister of Infrastructure; Minister of Agriculture; Minister of Rural Affairs; Associate Minister of Emergency Preparedness and Response; Minister of Health; Good Roads; Association of Local Public Health Agencies; All municipalities in Huron and Perth; All local public health boards.*
  - b. **Board of Health Policies – attached**
    - 1.01.040 Risk and Governance Committee**  
Board of Health Self Evaluation  
MOH Performance Review  
Core Competencies for Medical Officer of Health and CEO  
Motion for Consideration  
*That the Board of Health approve the updated Board of Health policy 1.01.040 Risk and Governance Committee as presented.*
    - 1.03.001 Non Union Job Descriptions – Medical Officer of Health**  
Motion for Consideration  
*That the Board of Health approve the updated Board of Health policy 1.03.001 Non Union Job Descriptions – Medical Officer of Health as presented.*
    - 1.03.070 Staff Development**  
Motion for Consideration  
*That the Board of Health approve the updated Board of Health policy 1.03.070 Staff Development as presented.*
    - 1.03.100 Employee Performance Review**  
For Information and Approval  
*That the Board of Health approve the updated Board of Health policy 1.03.100 Employee Performance Review.*
9. **Other Business**

10. **Correspondence – *attached***
  - a. alPHa email re alPHa 2025 Conference and AGM Package  
Motion for Consideration:  
*That the Board of Health receive correspondence items for information purposes.*
11. **Approval of the Minutes of the March 14, 2025, Board of Health meeting**  
Motion for Consideration:  
*That the Board of Health approve the minutes of the March 14, 2025, Board of Health meeting as presented.*
12. **Date of Next Meeting**  
The date of the next meeting will be held on **Friday, April 11, 2025.**
13. **Adjournment**  
Motion for Consideration:  
*That the meeting of the Huron Perth Public Health Board of Health be adjourned as of X:XX am.*
14. **Public Announcements**
15. **Education Session**  
Municipal Liaison Program – Angela Willert, Manager Population Health and Sarah Merkel, Public Health Promoter

**RSVP to Melissa Rintoul at 1-888-221-2133 ext. 3256 or [mrintoul@hpph.ca](mailto:mrintoul@hpph.ca) if you are unable to attend this meeting.**