

Huron Perth Public Health
BOARD OF HEALTH

West Gore Site
Multipurpose Rooms

January 10, 2025

MINUTES

Membership Present: Marg Anderson (Deputy Mayor Central Huron and Councillor, Huron County)
Lesley Biehn (Councillor, City of Stratford)
Sheryl Feagan (Provincial Representative)
George Finch (Mayor South Huron and Councillor, Huron County)
Todd Kasenberg (Mayor, North Perth and Councillor Perth County)
Marg Luna (Councillor, Town of St Marys)
Bernie MacLellan (Mayor Huron East and Councillor, Huron County)
Bob Parker (Provincial Representative)
Jared Petteplace (Provincial Representative) *
Paul Robinson (Provincial Representative) *
Cody Sebben (Councillor, City of Stratford)
Bill Vanstone (Deputy Mayor Ashfield-Colbourne-Wawanosh and Councillor, Huron County)
Robert Wilhelm (Councillor, Perth South and Councillor, Perth County)

Staff Present: Dr. Lauren Hayward, Physician Consultant) *
Dr. Miriam Klassen, MOH and CEO
Julie Pauli, Director of Corporate Services and Secretary to the Board of Health
Melissa Rintoul, Executive Assistant to the Medical Officer of Health (Recorder)
Tanya Sangster, Director of Community and Family Health
Christina Taylor, Director of Health Protection

Member of the Public/Media Present: Nicole Beswitherick, Listowel Banner;

*attended virtually

Note: Finance and Personnel Committee (F&P) and Risk and Governance Committee (R&G) are operationalized as committees of the whole as per BOH motions January 2024.

Julie Pauli, Director of Corporate Services and Secretary to the Board, chaired the meeting until the 2025 Chair was elected.

1. **Land Acknowledgement ~ George Finch**

"We acknowledge that the land where we gather today is the traditional territory of the Anishinaabe, Haudenosaunee, Neutral, and Wendat peoples. We acknowledge and recognize our roles and shared responsibilities as treaty people committed to moving forward in the spirit of reconciliation, gratitude, and respect with all Indigenous, First Nation, Métis and Inuit people."

2. **Approval of the Agenda**

Motion for Consideration:

That the Board of Health approve the Agenda for the January 10, 2025 meeting as circulated.

Motion made by: Marg Anderson

Seconded by: Bill Vanstone

Carried.

3. **Declarations of Pecuniary Interest ~ None**

4. **Board of Health Elections**

a. **Board of Health Chairperson**

Motion for Consideration

That, Bernie MacLellan be nominated as Chairperson of the Huron Perth Health Unit Board of Health, from this day up until the first Board of Health meeting in January of 2026.

Motion made by: Bill Vanstone
Seconded by: Marg Anderson

Carried.

b. **Board of Health Vice Chairperson**

Motion for Consideration

That, Todd Kasenberg be nominated as Vice Chairperson of the Huron Perth Health Unit Board of Health, from this day up until the first Board of Health meeting in January of 2026.

Motion made by: George Finch
Seconded by: Lesley Biehn

Carried.

c. **Appointment of Board of Health Secretary**

According to HPPH By-Law #1, 7.1b, "the Board shall on an annual basis appoint a secretary who shall not be a member". Historically the Director of Corporate Services has been appointed as Secretary.

Motion for Consideration

That, Julie Pauli, Director of Corporate Services, be appointed Secretary to the Huron Perth Board of Health from this day up until the first Board of Health meeting in January of 2026.

Motion made by: Bernie Maclellan
Seconded by: George Finch

Carried.

5. **Closed Session**

Motion for Consideration:

That the Board of Health enter into CLOSED session at 9:33am to discuss matters pertaining to the security of the property of the Board, specifically HPPH Insurance renewal.

Motion made by: Marg Anderson
Seconded by: George Finch

Carried.

The Board of Health returned to OPEN session at 9:44am

Reporting Out

The Board of Health received an update regarding the Insurance renewal for 2025.

Motion for Consideration:

That the Board of Health authorizes staff to renew Insurance for 2025 as presented.

Motion made by: Bob Wilhelm
Seconded by: Cody Sebben

Carried.

6. **Risk and Governance**

Motion for Consideration:

That the Board of Health operationalize the Risk and Governance Committee as a Committee of the Whole to be operationalized as part of the regular Board of Health agenda and chaired by the Chair of the Board of Health for the year of 2025.

Motion made by: Todd Kasenberg

Seconded by: Lesley Biehn

Carried.

7. **Finance and Personnel**

Motion for Consideration:

That the Board of Health operationalize the Finance and Personnel Committee as a Committee of the Whole to be operationalized as part of the regular Board of Health agenda and chaired by the Chair of the Board of Health for the year of 2025.

Motion made by: George Finch

Seconded by: Bob Wilhelm

Carried.

8. **Director of Corporate Services Report – Julie Pauli**

a. **Statement of Accounts – November 30, 2024**

Motion for Consideration:

That the Board of Health approve the Statement of Accounts for the period ending November 30, 2024.

Motion made by: Marg Anderson

Seconded by: Bill Vanstone

Carried.

b. **Financial Transactions – November 1-30, 2024**

Motion for Consideration

That the Board of Health approve the Financial Transaction Reports for the period of November 1-30, 2024, in the total amount of \$1 763 662.32.

Motion made by: Marg Luna

Seconded by: Sheryl Feagan

Carried.

9. **MOH Report – Dr Miriam Klassen**

Motion for Consideration:

That the Board of Health adopt the Report of the Medical Officer of Health as presented.

Motion made by: Lesley Biehn

Seconded by: Sheryl Feagan

Carried.

10. **Business Arising ~ None**

11. **New Business ~ None**

12. **Other Business
For Information**

Huron County Council has passed a motion to reach out to the province via a letter, regarding the funding approach and will share with all Ontario Municipalities and local MPP and is seeking support.

Discussion and Recommendation

Board discussed the Living Wage and impacts to communities by increasing the wage. Staff will invite Ryan Erb of the United Way to present to the Board of Health at a future meeting.

13. **Correspondence**

- a. Sudbury & District Public Health letter re Calling for the Selection of Indigenous Municipal and Provincial Appointees for Board of Health for Public Health Sudbury & Districts
- b. MLHU Letter re Food Security

Motion for Consideration:

That the Board of Health receive correspondence items for information purposes.

Motion made by: Bill Vanstone

Seconded by: Lesley Biehn

Carried.

14. **Approval of the Minutes of the January 10, 2025, Board of Health meeting**

Motion for Consideration:

That the Board of Health approve the minutes of the January 10, 2025, Board of Health meeting as presented.

Motion made by: George Finch

Seconded by: Todd Kasenberg

Carried.

15. **Date of Next Meeting**

The date of the next meeting will be held on **Friday, February 14, 2025.**

16. **Adjournment**

Motion for Consideration:

That the meeting of the Huron Perth Public Health Board of Health be adjourned as of 10:09 am.

Motion made by: Marg Anderson

Seconded by: Marg Luna

Carried.

17. **Public Announcements**

HPPH Confidentiality Agreements and Conflict of Interest Forms were distributed to the Board of Health for signing and returning to Melissa Rintoul, Executive Assistant to the Medical Officer of Health and Board of Health.

18. **Education Session – Social Connectedness – Lyndsay O’Donnell, Public Health Promoter and Laura O’Rourke, Public Health Promoter**